

FORM NO. 6
(Referred to in Rule-5(1))

FORM OF CONFIDENTIAL REPORT OF CONTRACTORS

1.	Name of contractor/firm and full address	:	
2.	Class of registration and number and date of registration order	:	
3.	Date of expiry of registration	:	
4.	Perticular of work	:	
	1) Name of work	:	
	2) Estimate cost and tendered amount	:	
	3) Date of starting and completion (if number of works is more separate list should be enclosed)	:	
5.	Performance factor	:	
	a) Does he pay the security deposit and execute the work contract time?	:	
	b) Does he start the work promptly after the issue of orders?	:	
	c) Does he maintain the progress of work as per agreement as per the program mutually agreed upon?	:	
	d) Does he pay proper attention to maintain the quality of work and material?	:	
	e) Does he work in co-operation with department staff and does he carry out instructions of site officers promptly and properly?	:	
	f) Does he have the technical staff or equipment considered necessary ?	:	

	g) Does he use materials issued in : Schedule-A properly ?	:
	h) Is he submitting annual returns regularly?	:
	NOTE : If answer to any of above from (a) to (h) is in the negative, supporting details should be given.	
6.	i) Does he show any tendency: to create extra items and claims which are unrealistic or unreasonable	:
	ii) Has the tendency to quote: unbalanced or unworkable rates in the tender? (That is, very high rates : for some items and low rates for others)	:
	iii)Is there strong justification : for believing that he or his employee or reprehensive has been quality of malpractices such as bribery, corruption, fraud, substitution/tempering of tender documents etc.	:
	NOTE : If answer to any of above from (i) to (iii) is in the affirmative, supporting details should be given	
7.	General Assessment	:
	Litigation cases filed against the department and cases in which Arbitration is sought for through the court.	

8. His capacity/general organization:
of the work and resources

Signature of the Executive Engineer,
Public works Division._____

Remarks by superintending Engineer.
(for appropriate class)

9. Quality/performance of :
contractor (speed and progress)

10. Quality of workmanship :

11. Tendencies of the contractors:
in adopting fraudulent practices:
or cheating in their dealings
with the Department.

Signature of superintending Engineer,
Public works circle._____

Remarks by chief Engineer
(for appropriate class).

12. (i) Does he agree to the above assessment .

ii) Further remarks. if any.

Signature of Chief Engineer.

Public Works Region._____'